

BOROUGH OF BUENA
MUNICIPAL UTILITIES AUTHORITY
P. O. BOX 696
MINOTOLA, NEW JERSEY 08341

The regular meeting of the BBMUA was held on December 13, 2023 at 7 p.m. This meeting notice was provided to The Daily Journal and the Atlantic County Record which are the BBMUA's official newspapers. Notices are also posted on the bulletin boards within the Municipal Building as well as the Borough of Buena and BBMUA's websites. The meeting took place in the large meeting room located in the Municipal Building, Minotola while practicing social distancing.

The meeting was called to order by Chairman Joseph Santagata.

Those present were:

J. Formisano	S. Testa
J. Santagata	
D. Romeo	
F. DeStefano	
C. Santore	

An email was received from the Borough of Buena Council President, Douglas Adams, requesting an email or resolution as soon as possible from our Board stating that Mr. Baker has resigned or is no longer able to attend our BBMUA meetings thus creating an open seat. Mr. Adams wants this action taken at tonight's meeting so Mayor and Council can fill the seat with an appointment at their January 2, 2024 reorganization meeting. Chairman Santagata asked for a motion to vacate the seat of Richard Baker.

m/Formisano s/Romeo to vacate the seat of Richard Baker. m/passed

Mr. Steve Testa informed the board that the 2024 Water and Sewer Budget that was introduced at the regular meeting held on November 8, 2023 was approved by the State of New Jersey Division of Local Government Services for adoption at tonight's meeting. The Division was able to review the 2024 Sewer and Water Budget because a copy of the draft audit was submitted along with the introduced budget. Therefore, we need to adopt Resolution R-34-2023 which adopts the 2024 budget.

m/Romeo s/DeStefano to adopt Resolution R-34-2023 which adopts the 2024 Sewer/Water Budget introduced at the meeting held on November 8, 2023.

m/passed

m/Romeo s/Formisano to approve the treasurer's report as read.

m/passed

Secretary Treasurer Cheryl Santore received an email from Karen Read of Perma, Inc. regarding opposition of Assembly bill A-5659 which refers to the dramatic increase of insurance premiums including worker's compensation. Perma is urging all JIF insured to contact their legislators in opposition of the bill as well as adopting the resolution they adopted at the League of Municipalities which they have attached to the email. Ms. Santore said if the board chooses to do so tonight this resolution can be adopted and she will prepare it for signature and letters can be mailed to the legislators.

m/DeStefano s/Formisano to adopt Resolution R-35-2023 concerning the dramatic increase of insurance premiums including worker's compensation and urging that no further legislation or regulations be adopted concerning worker's compensation without a thorough and complete analysis of the cost.

m/passed

Ms. Santore provided a copy of the NJ I-Bank invoice and A-2 schedule for the BBMUA's 2022A-1 loan that is due on 02/01/2024 for the board's information. This bill will be placed on the January 2024 bill list and the ACH payment will be scheduled.

A letter was received from Phoenix Advisors, LLC requesting signatures on the renewal agreement with Phoenix Advisors, LLC as our Continuing Disclosure Agent and Independent Registered Municipal Advisor to remain in compliance with the disclosure requirements set forth by the Securities Exchange Commission for a fee of \$1,600.00. The renewal agreement has been signed by the Chairman and will be forwarded to Phoenix Advisors.

m/Romeo s/Formisano approving the MIS Proposal for 2024 to Barber Consulting Services LLC for unlimited MIS services in the amount of \$3,600.00.

m/passed

The Borough of Buena hosted active shooter training presented by Franklin Township Police Department. During the training security mirrors were a suggestion for being able to see who is in the hallway and who comes in the back door. In an effort to increase the safety of our employees in the office at the Borough of Buena's Municipal Building Ms. Santore reached out to Council asking if it was ok with them if the BBMUA ordered security mirrors if they could be mounted in the hallway. The mirrors were \$46.00 each and since I have money in my office budget line item, I stated I would purchase three mirrors for them to hang up if they allowed. Doug Adams, President of Council replied to the email and stated that was a good idea and stated that they were going to purchase a camera and buzzer system for the land use office and if we were interested in a camera

and recorder, we could obtain the pricing from Councilwoman Andaloro who was obtaining the price quotes. I spoke with Councilwoman Andaloro and she provided me with the two quotes they obtained. The quotes were for more equipment than we would need as they contained pricing for a door buzzer which we already have in our office and a speaker in the hallway which we also have so I contacted Commercial Sound and Security and asked for a price quote for a security camera, recording device, and two monitors that could be mounted on the wall. One monitor would be mounted in the MUA office and the other monitor would be mounted in the Tax Collector's office across the hall. Commercial Sound and Security came back with a price in the amount of \$985.00. The Borough is looking at other ways to further the security in the building but I stated I would ask my board if they would be willing to approve the Commercial Sound and Security quote I obtained since I have money remaining in my 2023 office expense line item in our budget. Chairman Santagata stated that is a good idea and asked if anyone would make a motion to approve the purchase of the security camera from Commercial Sound and Security in the amount of \$985.00.

m/Romeo s/Formisano to approve the purchase of a security camera and recording device and two monitors from Commercial Sound and Security in the amount of \$985.00.
m/passed

m/Romeo s/Formisano to approve the advertisement of the public notice for the solicitation of professional services contract appointments for February 1, 2024 through January 31, 2025.
m/passed

m/Formisano s/Romeo to accept the minutes of the last regular meeting held on November 8, 2023
m/passed

m/Romeo s/Formisano to accept the minutes of the last closed executive session meeting held on November 8, 2024.
m/passed

Three quotes were attempted in all of the chemical quotations. The vendors listed below came in with the lowest quotations. Chemical suppliers are unable to provide firm pricing due to market volatility and constant price increases. Pricing may change at time of order.

m/Romeo s/Delano to purchase Citric Acid from Coyne Chemical in the amount of \$146.90/bag (50lb. bag)
m/passed

m/Romeo s/Delano to purchase Sodium Hypochlorite from Buckman's Inc. in the amount of \$211.89/drum (55 gal. drum)
m/passed

m/Romeo s/Formisano to purchase Chlorine Gas from Coyne Chemical in the amount of \$337.50/cylinder (150lb. cylinder) m/passed

m/Romeo s/Formisano to purchase Chlorine Tablets from Coyne Chemical in the amount of \$286.64/pail (60 lb. pail) m/passed

m/Romeo s/Formisano to purchase Sulfuric Acid from Univar in the amount of \$2.18/gal. m/passed

m/Romeo s/Formisano to purchase Zeta Lyte 21 polymer from CET in the amount of \$346.54/box (55lb. box) m/passed

Please Note: Coyne Chemical bench tested several of their polymers in 2013. It was found that the equivalent dosage to the Zeta Lyte 21, their Zetag 8125 provided a larger faster flock and yielded a faster free-water release with far lower filtrate solids. Coyne provided the MUA with a sample in December 2013. After trying the product in use with our belt filter press it was found to be non-compatible with our process.

Three quotes were attempted in all of the lab testing quotations. The vendors listed below came in with the lowest quotations.

m/Romeo s/Formisano to approve testing by the lowest bidder Suburban Testing Labs in the amount of \$13,920.00 per year for Compost Fecal & Total Solids Testing. m/passed

m/Romeo s/Formisano to approve testing by Suburban Testing Labs in the amount of \$1,960.00 per year for Compost Quarterly Testing. m/passed

m/Romeo s/Formisano to approve testing by American Aquatic in the amount of \$1,625.00 per test for Bioassay Testing. m/passed

m/Romeo s/Formisano to approve testing by Suburban Testing Labs in the amount of \$1,665.00 per year for Annual WCR Testing. m/passed

m/Romeo s/Formisano to approve testing by Suburban Testing Labs in the amount of \$2,050.00 per year for Semi-Annual WCR Testing. m/passed

m/Romeo s/Formisano to approve testing by ACUA in the amount of \$5,500.00 per year for Influent/Effluent TP, Nitrite, Ammonia, TSS, BOD, E. Coli testing. m/passed

m/Romeo s/Formisano to approve testing by Suburban Testing Labs in the amount of \$2,544.00 per year for Influent/Effluent O&G, TKN, Copper, Antimony, Bis 2 phthalate, Zinc testing. m/passed

m/Romeo s/Formisano to approve drinking water testing by SJ Water in the amount of \$1,387.00 per year for TTHM, HAA5's Regulated PFAS testing. m/passed

m/Romeo s/Formisano to approve drinking water testing by ACUA in the amount of \$5,500.00 per year for TC, Nitrate, Sodium Chloride testing. m/passed

m/Romeo s/Formisano to approve the Kappe Associates Healy Ruff/Eaton Service Contract for the 2024 fiscal year. The amount of the contract is \$5,085.00. m/passed

m/Romeo s/Formisano to approve the purchase of the quarterly inspection of 2 backflow preventers at \$350.00 per quarter for a total of \$1,400.00 for the year 2024 from Landis Fire Protection, Inc. m/passed

m/Romeo s/Formisano to approve the 2024 AllMax Software, Inc. support contract through January 31, 2025 in the amount of \$3,830.00. m/passed

m/Romeo s/Formisano to approve the 2024 well maintenance inspection quote from AC Schultes in the amount of \$1,350.00. m/passed

m/DeStefano s/Romeo to file all correspondence sent out for review without reading number 1 through number 14. m/passed

m/Formisano s/Romeo to pay all bills presented for the month of December 2023. m/passed

The next regular meeting will be held on December 27, 2023 at 7:00 p.m. if necessary.

m/Romeo s/DeStefano to adjourn the meeting 7:36 p.m.

m/passed

Submitted by
Cheryl Santore-BBMUA Secretary